



OPEN SPACE & TRAILS DEPARTMENT

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February 19, 2019

Addendum #1: Request for Proposals

RECREATION CAPACITY ANALYSIS OF THE DILLON RESERVOIR RECREATION AREA AND SUMMIT COUNTY RECREATIONAL PATHWAY SYSTEM

The following information is intended to provide general project clarifications as well as answers to questions received from interested bidders.

A. General Clarification

1. Proposal responses are due by 3:00 P.M. on Wednesday, March 13, 2019.
2. Proposals submitted electronically by email should contain the following exact subject line, "DRReC Capacity Analysis RFP Proposal Submission".

B. Answers to Questions from Bidders

1. *Consistent rec path TRAFX counts in the same locations over multiple seasons in several key spots on the system is what we always hope for, it would be great to know the general state of rec path counts over the past few years in this regard.*

Summit County Maintains five (5) data counters along the Recpath system. Locations include the Dillon Dam Recpath (near where the grade separated Recpath intersects the Dillon Dam Road section painted red), near the Gold Hill Trailhead outside of Breckenridge, Keystone, Swan Mountain, and Officers Gulch in Tenmile Canyon. In addition, there are two CDOT counters at either end of the Vail Pass Recpath at Copper Mountain and Vail Pass. The data for all of these counters is relatively complete from spring 2011 to present. Dillon Dam Recpath counter data is available starting in spring 2011. However, there are occasional gaps during the winter months for all counters, or when a counter malfunctioned. Access to the TRAFX website where the data is stored will be made available following contracting.

2. *The RFP lists surveying DRREC users, any thoughts on target user-types to survey? Rec path users, water rec users, users encountering or participating in special events, summer/winter etc... Intercept survey costs can add up quickly, but they are very useful if applied strategically.*

The DRReC and County are open to suggestions from respondents about methods for targeting user groups. Ultimately, the goal is to receive feedback from a broad range of stakeholders including local residents, visitors, commercial use permittees, special event permittees, enforcement officials, municipal staff, etc. about both winter and summer uses, as well as overall experience. Intercept surveys are a useful tool for gathering some of this information and were utilized in the 2012 study. The DRReC and County would be interested in the costs associated with

implementing such an activity as part of this analysis and encourage respondents to include a budget line item and/or discussion for intercept surveys in their proposal responses.

3. *Also regarding surveying, what is the possibility of mobilizing volunteers or staff in Summit County to collect intercept surveys?*

We understand that intercept surveys can be labor intensive and expensive. The DRReC and County may be able to assist with this effort through staff and volunteer support.

4. *The rfp calls for “recommendations for policy and decision processes that the DRReC and Summit County can use to make fair, systematic, reasonable, transparent, and defensible decisions for managing capacity within the DRRA and County Recpath system.” Are there particular areas of policies/procedures that DRRECC is interested in evaluating or hopes that the study would inform?*

The DRReC and County are optimistic that this capacity study will help to recognize and quantify existing challenges, problems, etc. Currently, the DRReC and County are limited to what is perceived. However, perceived challenges include parking, number and/or timing of special events, addressing anticipated continued low water levels, number of commercial uses, managing DRRA access and parking, and Recpath capacity.

5. *What is the anticipated project budget?*

The DRReC and County have established a Phase I budget of around \$20,000 for work within the DRRA and around \$5,000 for work on sections of Recpath outside of the DRRA (Total = approximately \$25,000). However, the DRReC and County are interested evaluating all options, including proposed Phase I budgets that may exceed these amounts. The DRReC and County’s Phase 2 budget is still to be determined and will be evaluated further prior to the consultant being directed to proceed to Phase 2.

6. *Should the analysis also include trail counts and other types of user counts?*

Please refer to the response to Questions #1 and #2.

7. *How does the forecasted water levels impact this analysis?*

Forecasted future Dillon Reservoir water levels may impact recreational capacity, access, and management during both the short and long-terms.

8. *How might changes in the marinas and other nearby developed recreation centers (PRA for example) affect this project?*

Changes in marina use, the Peninsula Recreation Area, and other locations within the DRRA may affect short and long-term access, capacity, and management approaches. We anticipate that these and other similar items will be evaluated during this project. The Town of Frisco recently completed a Marina Master Plan and is in the process of developing a PRA master plan. The Town of Frisco also plans to conduct a dredging operation in the vicinity of the marina.

The Frisco Bay Marina Master Plan is available at the following URL:

<https://www.frisco.gov/departments/recreation-and-culture/frisco-bay-marina-master-plan/>

9. *How should this analysis take environmental and perhaps climate change (higher water temps, lower water levels, longer summers, shorter winters) into account?*

Environmental changes associated with our broader changing climate may affect future DRRA. Reservoir recreation is directly tied to environmental factors and things like stream flows, water levels, ice thickness, etc. may affect a diverse array of recreational activities. However, for this particular project, the broader topic of climate change should be limited to a small component of the overall analysis and reporting.

10. *Would you provide a budget, or a budget range for Phases 1, 2, and project components outside of DRRA?*

Please refer to the response to Question #5.

11. *Will baseline user counts be conducted by the contractor as part of the assessment?*

All traffic counter data, user data collected by campground hosts and the marinas, and participant data reported in Special Use and Event permits will be made available to the consulting team. In addition, the Summit County Sheriff's Department can provide information and data related to enforcement and other activities they monitor within the DRRA. The DRReC and County are open to suggestions about other baseline counts that may be useful for this analysis.

12. *Will the contractor be responsible for Phase 2 public notification, meeting reservations, or refreshments?*

The County and DRReC will be responsible for coordinating public notification including posting advertisements in the local paper, government websites, and list serves. The County and DRReC will identify and reserve facilities for meetings. Any additional notification or meeting support can be discussed with the project consultants and considered as necessary.

13. *Will the assessment require a financial assessment of the DRReC, such as the costs of providing service, the revenue generated from each type of activity, and/or the feasibility of potential funding sources?*

This is not currently part of the scope, but the DRReC is amenable to receiving feedback and/or recommendations in proposal responses.

14. *How many miles of pathway need to be assessed outside of the DRReC Management Area? Will it include the entire length of the pathway shown on the large scale map on p. 39 of the RFP package?*

Approximately 17 miles of pathway coincide with the DRRA. The remaining approximately 28 miles occur outside of the DRRA. The DRReC and County plan to include the entire pathway system within this capacity analysis. However, because the portion of the Recpath system outside the DRRA is being funded through separate budgets, we are requesting that it be broken out as its own

line item. Please refer to the following URL for the most updated map of the Summit County Recpath system: http://www.summitcountyco.gov/DocumentCenter/View/21926/Recpath-Map_Iron-Springs-Update

15. *What are the time constraints of the analysis/target completion date of the study? Are there target dates for the draft and final reports?*

The analysis should include both snow and snow-free recreational seasons. For Phase I, the snow season (winter) use analysis should utilize recent user counts (e.g., reporting by commercial use permittees during the 2018/2019 season, etc.) and interviews with DRReC members and stakeholders. The Phase I winter use analysis should include a short overview with findings and any recommendations for a potentially more in-depth winter use analysis during Phase 2. The DRReC and County aim to complete Phase I by fall 2019. Proposals should contain a schedule identifying appropriate milestone dates including the timing of draft and final reports. A rough conceptual schedule is as follows:

- Award – April 2019
- Kickoff with DRReC and County – May 2019
- Data Gathering, Stakeholder Interviews, and Analysis – April 2019 – August 2019
- Draft Report – September 2019
- Meetings with DRReC and County Leadership – September 2019
- Final Report and Presentation to DRReC and County – November 2019

This schedule is conceptual only, and the DRReC and County are amenable to other ideas presented by interested respondents.

16. *Should we assume that DRReC will cover cost for venues to accommodate meetings, or that they will be held in county/town chambers? (Kickoff & draft report review meeting with DRReC; presentations to Summit Co Open Space Advisory Council and Summit Co Board of Commissioners/joint meeting with Town officials; Phase 2 public meetings)*

Please refer to the Question #12 response. The County and DRReC will provide all venues to accommodate meetings. Meetings with the DRReC and other boards/committees will be likely be held at their usual meeting locations (e.g., Frisco Town Hall, Board of County Commissioners' Hearing Room in Breckenridge, and the County Commons campus in Frisco).

17. *Should we assume that the cost and schedule for Phase 2 is a contingent task? (per RFP: DRReC and or the County may choose to pursue a subsequent Phase 2). Or should we provide a detailed cost and schedule for this phase of the work?*

Advancing to Phase 2 will be at the discretion of the DRReC and/or other County leadership (e.g., Board of County Commissioners, Summit County Open Space Advisory Council, etc.). An initial cost estimate with an appropriate level of detail to complete this work will be helpful during project decision making.

18. *Was the County in favor of any of the recommendations in the 2012 capacity analysis, and have any of these recommendations been implemented successfully?*

The DRReC has considered some of the recommendations from the 2012 report, including event scheduling and course marshals.

19. *How has the County enforced the benefit criteria proposed in the event scoring system included in the 2012 plan?*

The DRReC has not specifically enforced the benefit criteria proposed in the event scoring system as described in the 2012 plan. However, the DRReC fee structure does include provisions for local non-profit organizations. Additionally, the DRReC recently approved a fee waiver policy, which is attached to this addendum.

20. *Please confirm that all deliverables will be accepted as electronic files*

Providing deliverables as electronic files is acceptable and encouraged. The same is true for proposal responses.

21. *Will the County provide the new analysis figures mentioned in the RFP or are you looking for the consultant to collect and provide this info?*

Please refer to the response to Question #11.

22. *Has the 2012 Analysis been sufficient or are you looking for something different?*

The Scope of Work for this analysis has been expanded to address more recent trends and challenges. As part of this process, the DRReC is open to new analysis approaches.

23. *What is the budget for this project?*

Please refer to the response to Question #5.

24. *What is the schedule for this project?*

Please refer to the response to Question #15.

ADDENDUM #1
ACKNOWLEDGEMENT

We have reviewed this Addendum #1 for the **Recreation Capacity Analysis of the Dillon Reservoir Recreation Area and Summit County Recreational Pathway System**

and acknowledge the same was considered in our Bid Proposal.

Bidder

Signature

Title

Date