

**Draft**

## **SUMMIT COUNTY TRANSIT BOARD MEETING**

### **Record of Proceedings**

*WEDNESDAY, APRIL 26, 2017*

#### **ATTENDANCE**

Members present: Kent Willis, Chair – Town of Frisco; Steve Swanson - Lower Blue (At Large Member); Jen Pullen – Town of Breckenridge (Alternate); Ted Pilling – Upper Blue (At Large Member); Patrick O’Sullivan – Arapahoe Basin Ski Resort; Thad Noll – Summit County (Alternate); Bob Moore – Breckenridge Ski Resort; Kyle Hendricks – Keystone Ski Resort; Tom Daugherty – Town of Silverthorne.

Members absent: James Phelps – Town of Breckenridge; Mark Nickel – Town of Dillon; Cindi Gillespie – Copper Mountain Ski Resort; Dan Gibbs – Summit County Commissioner.

Summit Stage Staff present: Geoff Guthrie – Operations Manager; Bruce Camping – Planner; Vivian Pershing – Support Staff.

Guests present: Kevin Yoder, First Vehicle Services, General Manager; Jeff Schramm, Snake River Basin At Large applicant.

#### **CALL TO ORDER**

The monthly meeting of the Summit County Transit Board members on Wednesday, April 26, 2017 was called to order by Chair Kent Willis at 8:15 a.m. in the Loveland Room of the Summit County Community Center, 0151 Peak One Boulevard, Frisco, Colorado.

#### **MEETING MINUTES & AGENDA**

The minutes from the Wednesday, March 29, 2017 Summit County Transit Board Meeting and the April meeting agenda were reviewed. Thad moved to approve, Bob seconded the motion.

#### **RECOGNITION OF GUESTS AND PUBLIC COMMENTS**

Ted Pilling was recognized as a Town of Blue River council member representing an At Large seat with the Upper Blue Basin. Jeff Schramm as a Snake River Basin At Large applicant was welcomed. He mentioned he has been in Summit County since 1995 and expressed interest in having direct input with possible solutions regarding infrastructure and growth. He witnessed traveling Highway 6 to Arapahoe Basin April 1 and was concerned in regards to safety and liability with cars parked on both sides of the highway, pedestrians on the highway along with tankers and buses. Patrick responded it was not advertised as an event, that the resort tries to hire 3-4 deputies and has felt unsupported. Thad offered that it is State Patrol’s highway and private citizens were making their own choices. Jeff suggested more communication of no-

parking signs, cones, flaggers and advertisement of over-flow parking at Keystone with the Stage bus. Kyle mentioned it appeared unenforceable. Kent suggested planning before the next event since it involves safety and liability of county buses and drivers.

## **OLD BUSINESS**

- A. **Smart Bus update** – Geoff reported staff is creating run-blocks with the Smart Bus project where each morning the driver would log the day's routes or block into the tablet and it would interface the buses location and route to link with the customer mobile app automatically. Currently the driver is logging each direction or destination at each station throughout the day. Geoff added it then should link with the Next Stop enunciators and buses head and side sign automatically. Tom asked if the project is on or behind schedule. Thad said quite behind. Kent asked if the automatic passenger counting system is working. Bruce responded their hardware counts correctly and sends the data to Double Map's server in Indianapolis, but the return information to us in the form of reports is jumbled. They believe the drivers are logging an incorrect route and when a daily run-block is selected instead, the data will magically appear. The GPS data should communicate with multiple cell towers in a mountain environment. Jen asked if the hardware is Dilax. Bruce responded it is. Tom asked if it occurs for other customers. Thad said some but in others it works fine. So far, we didn't get what we bargained for. Kyle asked how overdue the project is. Thad replied the second phase was postponed until the first phase was working, but by going forward with the second phase now, maybe it will correct itself.
  
- B. **Transit marketing** – Geoff said about forty people attended the Job Fair April 5 with many already being hired. The local radio ads in Spanish and English were very successful.
  
- C. **Frisco Transit Center Design/Engineering Update** – Thad reported a project manager with a CDOT background was selected. The Kick-Off and Stakeholder meeting with the consultant RNL Design April 18 was well attended. RNL also designed Union Station, CDOT headquarters and our county Fleet building. Bids are planned to be due by December with construction to begin summer of 2018 of the first of five phases for the multi-year 8.3 million dollar project to accommodate service for the next twenty years. Phase 1 includes three new bus bays separating activity with shuttle spaces at a south parking lot, crosswalks to Base Camp and removal of unsignalized pedestrian crossing to Meadow Creek Park. In the summer of 2019, the transit center building plan (Phase 2) is to take down the existing building of 2165 square feet and build a new Plaza and building

of 3200 square feet in the same location with heated shelters and secured bike parking. Phase 3 includes improvements and reconfiguration to the north parking lot and patron parking space expansion, ADA compliant spaces and drop-off spaces. Rental car parking would include dedicated spaces and 30 long-term paid parking spaces. Phase 4 is drainage pond enhancements and Phase 5 is Frisco Station pedestrian access.

D. **Subcommittee to evaluate long term Stage funding needs** – Kent reported the subcommittee on future financial needs attended the BOCC work session April 25 to present their report. The report reviews the funding background, capital needs, service expansion, on-going and one-time capital improvements and meeting the need with possibly charging a fare, creating a Regional Transportation Authority (RTA) or increasing the Local Mass Transit Sales Tax with alternative proposals. Kent mentioned there are a number of different things statewide that are causing some uncertainties, such as the State Transit Initiative where the Stage could buy buses to bond against. He added the BOCC were not receptive to any type of tax this year or maybe next. The discussion put the funding needs on their radar. They requested a firm report on what the Board has a consensus on, such as prioritizing fleet, route expansions or an updated bus barn with a time line list by year. Kent encouraged this to be added to the annual planning retreat which might be better held in July instead of May, to allow more time to gather information. Tom asked if there were assumptions made that some of the future tax receipts may be eaten up with higher operational costs. Kent agreed. BOCC also asked how Uber and Lyft services and the resorts might be coordinated with the Stage; to encourage synergies there. They also asked if we had done any current passenger surveys and encouraged another one in 2017. Kent said service has been cut in the past due to fuel prices and driver shortages, next it might be bus shortages. Thad commented he had a different take of the meeting, not that the BOCC weren't receptive to a tax but that the report or list had no firm consensus to go to the towns and the public. Tom agreed that he wanted time to sit down with his town council. He encouraged that the retreat agenda be well framed with discussion points before hand for review. A suggestion was would expanded service be a shared expense with the towns and county? He added their new council member Kevin McDonald will soon be involved in Transit Board meetings. Kent said the subcommittee was looking at capital needs. Tom said the operational plan or how the system needs to be operated and what each town's service need might be is more difficult. Steve added these were all good things to talk about to create a baseline, especially relating back to when service was cut during the recession. Tom said town councils need to be asked if the Stage is integrated into the community and if so, are they willing to support it. Kent encouraged members to have the council conversation on how the service works in their community.

- E. **Summer Service Schedule** – Geoff announced the summer schedule started successfully April 23 reinstating the half hour service mid-day that had been cut for the winter schedule. He added that the newly hired drivers all live here. Also, staff meetings are already scheduled weekly for Winter schedule ideas.

## **NEW BUSINESS**

- A. **March Financial Report**– Geoff reported March maintenance costs were \$100,172.63 compared to \$158,796 in March of 2016. February tax receipts were up 1.77% from February 2016.
- B. **Operations Report** – Geoff reported that fixed route ridership dropped 10.6% in March, speculating that it may be due to limited snowfall that month. Contracted Services (Free Ride Purple Route A&B) increased 23.2%. Commuter Ridership on the Lake County Link decreased 3.2%. Para transit ridership increased 9.1% from the previous year. Blue River route increased 0.3%. Routes showing increased ridership were Purple Route and Blue River. Geoff said an extra para transit driver was added Monday through Friday for summer schedule to help handle the increase. Thad mentioned that para transit has a higher cost per rider and inquired if ridership of door to door service is more than what is required. He requested more data and some economics. Kyle asked if that was worth enforcing. Tom asked if it was on call. Geoff said rides are scheduled 24 hours in advance and are eligible with a doctor's verification and interview. Jen asked if the decision maker is consistent. Geoff said yes and it's customer service driven. Bruce added they transport many from the Wounded Warriors program. Kent said members of the Special Olympics team also need Mountain Mobility.
- C. **Maintenance Report** – Kevin reported Fleet Services has started using iPads for work orders with the goal to be a paperless shop. They continue to have major engine rebuilds and transmission work. 144 work orders were completed in March with six road calls. 14 Preventative Maintenance orders were due; 14 were completed. Bus spare availability was 77% in March, (82% in February and 77% in January-compared to the performance standard of 90-95%). Patrick asked about staffing level. Kevin said they're down three technicians with many ads out.
- D. **New Director Position** – Thad reported the county has conducted interviews and extended two offers which were declined due to one getting another job and another

due to housing. He mentioned most residents move here for the lifestyle and we're back at it.

- E. **Interior Bike Rack Demo** – Geoff invited members to see an interior bike rack demonstration with a Stage bus outside after the meeting along with children's bikes fitting between the seats, which many members did.

Meeting was adjourned at 9:40am.