



TRANSIT DEPARTMENT

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SUMMIT COUNTY TRANSIT BOARD ANNUAL RETREAT

Wednesday, July 24, 2019, 8:15 a.m.

SUMMARY MINUTES

I. CALL TO ORDER

The Meeting of the Summit County Transit Board on Wednesday, July 24, 2019 was called to order by Chair, Kent Willis, at 8:15 a.m. in the Loveland Room of the Summit County Community Center, 0151 Peak One Boulevard, Frisco, Colorado.

II. ROLL CALL

Board Members present and answered to the roll call were:

Kent Willis, Chair – Town of Frisco
Dan Burroughs – Town of Dillon
Tom Daugherty – Town of Silverthorne
Bentley Henderson – Summit County (Alternate)
Kyle Hendricks – Keystone Ski Resort
Elisabeth Lawrence – Summit County
Patrick O’Sullivan – Arapahoe Basin Ski Resort
Ted Pilling – Upper Blue Basin (At Large Member)
Jen Pullen – Town of Breckenridge
Steve Swanson- Lower Blue Basin (At Large Member)
Ryan Thomas – Breckenridge Ski Resort

Staff present were as follows: Curtis Garner, Transit Director; Geoff Guthrie, Operations Manager; Bruce Camping, Planner; and Vivian Pershing, Administrative Assistant.

Additional Attendees: Tom Koehler, Founder, Sustainable Hiker.

III. APPROVAL OF AGENDA

The minutes from the June 26, 2019 Summit County Transit Board Meeting and the July meeting agenda were reviewed. A motion was made by Patrick O’Sullivan and seconded by Jen Pullen to approve the minutes. A motion was made by Steve Swanson and seconded by Elisabeth Lawrence to approve the agenda. Both motions passed unanimously by the board present.

IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS

There were no additional guests or public comments.

V. REGULAR MONTHLY UPDATE ITEMS

A. Financial Report

Curtis Garner discussed the June Transit Budget Report in detail, focusing on current operating expenditures, services, staffing and maintenance. The Financial Report was approved unanimously by the board present.

B. Operations Report

Geoff Guthrie discussed the June Transit Operations Report in detail, focusing on current fixed-route passenger counts, ridership changes by route, operating expenditures, current mass transit sales tax receipts and staffing levels. Kent Willis and Tom Daugherty inquired about ridership changes. Ms. Pullen commented that data from local events drive attendance. Bruce Camping and Ms. Lawrence commented the county occupancy report might be helpful with forecasting. The Operations Report was approved unanimously by the board present.

C. Maintenance Report

Mr. Guthrie reviewed maintenance staffing, work orders, preventive maintenance, bus availability, warranty issues, road calls and costs. The Maintenance Report was approved unanimously by the board present.

VI. NEW BUSINESS

A. Intermountain Transportation Planning Region Update

Bentley Henderson discussed the IMTPR CDOT 2040 Transit Vision highlighting project descriptions, goals and costs. Existing transit services and potential Outrider routes were discussed as well as, U.S. Census data for Colorado's disabled, over age 65 population and commuter workflows. Mr. Sullivan and Ms. Lawrence suggested use of traffic counters since road maintenance funds were lacking. Dan Burroughs, Ted Pilling and Mr. Daugherty inquired on road maintenance funds, chain law overlays and ebb & flow changes.

B. Ridership Trends

Mr. Camping reviewed Summit Stage long term ridership trends on town to town, town to resort, residential, contract and commuter fixed routes from 2005-2019.

C. Safety Trends

Mr. Guthrie reported on the Summit Stage accident data from 2014 to June of 2019 reviewing collisions, preventable and non-preventable accidents, including accidents by driver years of service. He highlighted safety, physical property, and driver training information. A safety report will be discussed quarterly with the Board.

D. Service Concepts Discussion

Mr. Garner provided questions on mission statement guidelines and goals for Summit Stage. Currently the mission is to promote and provide quality transportation to residents and visitors of Summit County. Many members suggested convenient, reliable, cost effective, sustainable, efficient and beneficial as mission goals. Discussion topics included sustainable staffing, service hours during busy and shoulder seasons, emphasis of local versus regional service, interfacing with other transit agencies, park 'n ride key locations, transportation demand management, smaller shuttles, buses with Wi-Fi, seasonal incentives, bike garages, express buses, and lowering carbon footprint. Mr. Garner also reviewed the capital improvements plan and DoubleMap.

VII. ADJOURNMENT

The annual retreat meeting was adjourned at 11:38 a.m.