



## TRANSIT DEPARTMENT

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### **SUMMIT COUNTY TRANSIT BOARD**

Wednesday, June 26, 2019, 8:15 a.m.

#### **SUMMARY MINUTES**

#### **I. CALL TO ORDER**

The Meeting of the Summit County Transit Board on Wednesday, June 26, 2019 was called to order by Chair, Kent Willis, at 8:15 a.m. in the Loveland Room of the Summit County Community Center, 0151 Peak One Boulevard, Frisco, Colorado.

#### **II. ROLL CALL**

Board Members present and answered to the roll call were:

Kent Willis, Chair – Town of Frisco  
Tom Daugherty – Town of Silverthorne  
Bentley Henderson – Summit County (Alternate)  
Elisabeth Lawrence – Summit County  
Patrick O’Sullivan – Arapahoe Basin Ski Resort  
Ted Pilling – Upper Blue Basin (At Large Member)  
Jen Pullen – Town of Breckenridge  
Steve Swanson- Lower Blue Basin (At Large Member)

Staff present were as follows: Curtis Garner, Transit Director; Geoff Guthrie, Operations Manager; Bruce Camping, Planner; and Vivian Pershing, Administrative Assistant.

Additional Attendees: Kevin Yoder, General Manager, First Vehicle and Tom Koehler, Founder, Sustainable Hiker.

#### **III. APPROVAL OF AGENDA**

The minutes from the May 29, 2019 Summit County Transit Board Meeting and the June meeting agenda were reviewed. A motion was made by Patrick O’Sullivan and seconded by Tom Daugherty to approve the minutes. Kent Willis asked for the annual meeting agenda topics be added to the June agenda. A motion was made by Mr. Daugherty and seconded by Jen Pullen to approve the agenda. Both motions passed unanimously by the board present.

#### **IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS**

There were no additional guests or public comments.

#### **V. REGULAR MONTHLY UPDATE ITEMS**

##### **A. Financial Report**

Curtis Garner discussed the May Transit Budget Report in detail, focusing on current operating expenditures, services, staffing and maintenance. Mr. Willis, Mr. O’Sullivan and Elisabeth Lawrence inquired on worker’s compensation, bus accidents and safety trends. The Financial Report was approved unanimously by the board present.

## **B. Operations Report**

Geoff Guthrie discussed the May Transit Operations Report in detail, focusing on current fixed-route passenger counts, ridership changes by route, operating expenditures, current mass transit sales tax receipts and staffing levels. Bruce Camping and Ted Pilling commented on additional southbound Blue River flag stops. Bentley Henderson gave an update on the status of the CDOT Highway 9 access plan. The Operations Report was approved unanimously by the board present.

## **C. Maintenance Report**

Kevin Yoder reviewed maintenance staffing, work orders, preventive maintenance, bus availability, warranty issues, road calls and costs. The Maintenance Report was approved unanimously by the board present.

# **VI. NEW BUSINESS**

## **A. DoubleMap Update**

Mr. Garner discussed a GPS-enacted pilot program with the new Proterra buses on order.

## **B. Board Member Terms**

Mr. Henderson reviewed implementing changes to the By-Laws with the addition of members from the four planning basins, establish and consider appointments and interview re-appointments. This Board could vet from the group first, review with legal counsel then recommend to BOCC. Ms. Lawrence recommended the commissioner be an ex-officio non-voting member. Town of Blue River could have an official town seat. Mr. Garner discussed a sub-committee going with the Chair annually to the BOCC meeting to present a detailed budget report.

## **C. Annual Retreat Agenda Items**

Mr. Willis inquired if a State of the Stage or big picture discussion could be included in the July agenda as well as, ridership trends, capital needs and projects, services and the master planning study. He suggested a monthly highlight item regarding safety, physical property, maintenance, driver training and employee health and fitness. Mr. Guthrie suggested adding a safety record report with the operations report. Mr. Garner recommended to look at the Mission Statement and financial sustainability.

# **VII. ADJOURNMENT**

The monthly meeting was adjourned at 9:50 a.m.