



## TRANSIT DEPARTMENT

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### **SUMMIT COUNTY TRANSIT BOARD**

Wednesday, January 9, 2019, 8:15 a.m.

#### **SUMMARY MINUTES**

#### **I. CALL TO ORDER**

The Meeting of the Summit County Transit Board on Wednesday, January 9, 2019 was called to order by Chair, Kent Willis, at 8:15 a.m. in the Loveland Room of the Summit County Community Center, 0151 Peak One Boulevard, Frisco, Colorado.

#### **II. ROLL CALL**

Board Members present and answered to the roll call were:

Kent Willis, Chair – Town of Frisco  
Tom Daugherty – Town of Silverthorne  
Bentley Henderson – Summit County (Alternate)  
Mark Nickel – Town of Dillon  
Patrick O’Sullivan – Arapahoe Basin Ski Resort  
Steve Swanson- Lower Blue Basin (At Large Member)  
Ryan Thomas – Breckenridge Ski Resort  
Fred Williamson – Town of Breckenridge (Alternate)

Staff present were as follows: Geoff Guthrie, Operations Manager; Bruce Camping, Planner; and Vivian Pershing, Administrative Assistant.

Additional Attendees: Kevin Yoder, General Manager, First Vehicle Services; Dave McReynolds, Frisco resident.

#### **III. APPROVAL OF AGENDA**

The minutes from the December 5, 2018 Summit County Transit Board Meeting and the January meeting agenda were reviewed. A motion was made by Tom Daugherty and seconded by Fred Williamson to approve the minutes. A motion was made Mr. Daugherty and seconded by Patrick O’Sullivan to approve the agenda. Both motions passed unanimously by the board present.

#### **IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS**

Dave McReynolds, Frisco resident, was welcomed as a guest.

#### **V. REGULAR MONTHLY UPDATE ITEMS**

##### **A. Financial Report**

Geoff Guthrie discussed the December Transit Budget Report in detail, focusing on current operating expenditures, services, staffing and maintenance. Chair Kent Willis asked for questions. The Financial Report was approved unanimously by the board present.

## **B. Operations Report**

Mr. Guthrie discussed the December Transit Operations Report in detail, focusing on current fixed-route passenger counts, ridership changes by route, operating expenditures, current mass transit sales tax receipts and staffing levels. The Operations Report was approved unanimously by the board present.

## **C. Maintenance Report**

Kevin Yoder reviewed maintenance staffing, work orders, preventive maintenance, bus availability, road calls and costs. After comments were made, the Maintenance Report was approved unanimously by the board present.

# **VI. NEW BUSINESS**

## **A. Transit Board Members' Term Discussion**

Mr. Willis discussed the background of Resolution 2004-24 regarding beginning and ending 2-year terms for Transit Advisory Board members on odd and even years. The Summit County BOCC would approve new and returning members once per year prior to July 1, during May or June sessions. He reviewed board duties of recommending to the BOCC annually a public transportation budget and service plan adjustments at least ninety days prior to the proposed date of implementation.

## **B. Park County Commuter Discussion**

Mr. Guthrie reported another meeting is planned at the end of January to discuss an intergovernmental agreement, fares, service levels and bus stop locations

## **C. Annual Retreat Agenda Discussion**

Tom Daugherty recommended in-depth long-term planning should be included at the July annual retreat. He suggested community development plans that would impact transit such as a Dillon transfer center location with Dillon Dam road access and 4<sup>th</sup> Street Crossing and Hudson property in Silverthorne. Fred Williamson mentioned the Breckenridge parking structure and changes to the Breckenridge station. A regional route to Kremmling, as well as employee housing agenda items were also suggested.

# **VII. ADJOURNMENT**

The monthly meeting was adjourned at 9:28 a.m.