



BOARD OF COUNTY COMMISSIONERS

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TO: Board of County Commissioners  
Gary Martinez  
Jeff Huntley  
FROM: Eva Henson  
RE: Work Session Meeting of April 12, 2016  
DATE: April 12, 2016

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**Attendees:**

Elected Officials: Thomas C. Davidson and Dan Gibbs – Commissioners

Staff: Gary Martinez, County Manager; Jeff Huntley, County Attorney; Cameron Turpin, Assistant County Attorney; Thad Noll, Assistant County Manager; Scott Vargo, Assistant County Manager; Marty Ferris, Finance Director; Julie Sutor, Public Affairs Coordinator; Dan Hendershott, Environmental Health Manager; Jim Andrew, Transit Director; Kate Berg, Senior Planner and Eva Henson, Deputy Clerk.

Guests: Kevin Fixler

**I. Purchasing Policy Update (Finance)**

Marty Ferris reviewed the revisions to the County Purchasing Policy and noted that the policy was last updated in 2006. She also noted that this is on the Consent Agenda for approval at this afternoon's Regular Meeting.

**II. Program Plan Review of Swimming Pools and Spas (Environmental Health)**

Dan Hendershott gave a brief overview and background regarding consideration for approval of a plan review program for swimming pools and spas – commercial. This would entail adoption of a mandatory plan review process for all new and remodeling public and semi public pools and spas. Staff believes that this change will not only reduce illness related to pools and spas, but also staff time. The proposal for adoption of this program is based on national trends, complaints received and the low level of compliance the facilities have demonstrated. Staff will also work on public outreach regarding the health concerns related to this issue.

The Commissioners discussed in detail and gave feedback regarding the existing complaint response services program with Mr. Hendershott. Staff requested coming back at the Board of Health Special Meeting on May 17, 2016 for adoption.

**III. Frisco Transit Center Update (Transit and Planning)**

Jim Andrew and Kate Berg gave an update on the Frisco Transit Center Master Plan including:

- Project Overview

- Project History
- Purpose
- Scope
- Recommended Site Plan and Building Plan
- Implementation – Phasing and Costs
- Next Steps

**IV. Managers' & Commissioners' Issues**

Mrs. Ferris noted that contract negotiations continue on the new Financial and Human Resources software and hopefully implementation will begin later this summer.

Scott Vargo noted that the County received the contract from the Department of Local Affairs (DOLA) for the Broadband Planning Study and it is currently being routed for signature.

Julie Sutor noted that there will be a Lake Hill Open House for public input on Thursday, April 21, 2016 from 4:30-6:30 p.m. at the Community and Senior Center in Frisco.

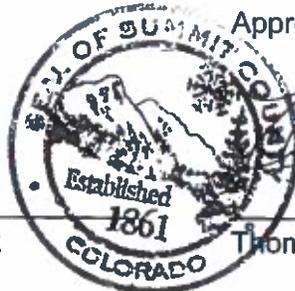
Gary Martinez noted that we have received the invoice from the Middle Park Fair and Rodeo Committee for the Commissioner's contribution for the Founder's Day Luncheon on Saturday, August 13, 2016. This was a follow up item from the March 22, 2016 Work Session that the committee attended.

Thad Noll and Commissioner Davidson gave a brief overview and background regarding the Family Intercultural Resource Center (FIRC) Master Lease idea.

Respectfully submitted,

*Eva Henson*

Eva Henson, Deputy Clerk



Approved by:

*Thomas C. Davidson*

Thomas C. Davidson, Chair